

JOB DESCRIPTION

Designer

Background

Burslem Memorials Limited has recently invested in a new hi-tech Computer Numerically Controlled work centre from Italian company Helios Automation to move forward our expanding business in the automated fabrication of headstones, carving of emblems, bespoke designs and engraving of inscriptions.

We require a designer to join our skilled team and work with us on this next stage of the company's development. We are seeking an individual with a understanding of computer aided design – ideally Auto Cad and Coral Draw, a passion for design and fine detailed production, an affinity with working with natural materials and the ability to work within a small team and on occasions directly with our customers.

All works are bespoke and will be designed and engraved in our workshops near Tunbridge Wells.

A competitive package with career development opportunity is available for the right candidate.

The Role

- Key Responsibilities

- Produce designs and layouts using the Helios software for the CNC work centre or Coral Draw for sandblasted designs for submission to customers for approval.
- Select stones required, ensure faces are clean and correctly positioned on the machine using the works crane and vacuum lifting equipment.
- Project agreed designs onto stones and set machine working parameters. Monitor ongoing engraving works whilst completing other tasks.
- Complete works by hand where necessary, painting, or gilding designs.
- Storage of completed commissions safely and tidily for dispatch and fitting.

- Maintain quality control.
- Ensure all tools and machines are safe, serviceable, properly maintained and operated and all checks recorded.
- Understand and follow all health and safety and COSHH policies at all times.

- **Further Responsibilities**

- Assist with accurate production scheduling.
- Liaise with masons and fitters to maximise productivity and efficiency of working.
- Monitor stock levels and advise the office when items need ordering.
- Assist others with general fitting and masonry tasks when necessary. We will provide training in memorial installation to British Register of Memorial Masons standards as well as manual handling, forklift operation and abrasive wheels training where required.
- Responsibility for storage of materials in the yard, goods-in and goods-out as well as ensuring yard storage is kept safe, efficient and tidy.
- Tutor fellow operatives where required.
- Monitor the use, loss and damage of tools and consumables

Applications

All applications should be made in writing only please addressed to Neil Walters – enquiries@burslem.co.uk and must be the applicant's own presentation.